



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		SURI VIDYASAGAR COLLEGE
Name of the head of the Institution		Tapan Kumar Parichha
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03462251754
Mobile no.		9434498738
Registered Email		surividyasagarcollege1942@gmail.com
Alternate Email		svctkp@gmail.com
Address		suri
City/Town		suri
State/UT		West Bengal
Pincode		731101
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Soumya Ranjan Bhattacharyya
Phone no/Alternate Phone no.	03462251754
Mobile no.	9830829832
Registered Email	surividyasagarcollege1942@gmail.com
Alternate Email	svctkp@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.surividyasagarcollege.org.in/FileDetails/Upload/2022-04-11/6253e38a1221a%20agar%20report%2017-18.pdf">https://www.surividyasagarcollege.org.in/FileDetails/Upload/2022-04-11/6253e38a1221a agar report 2017-18.pdf</a>
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### 4. Whether Academic Calendar prepared during the year

Yes

if yes, whether it is uploaded in the institutional website:  
Weblink :

<https://surividyasagarcollege.org.in/FileDetails/Upload/2022-07-08/academic%20calender%2018-19.pdf>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	77	2006	02-Feb-2006	01-Feb-2011
2	B++	2.77	2016	02-Dec-2016	01-Dec-2021

### 6. Date of Establishment of IQAC

01-May-2006

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

regular meeting of IQAC	01-Jul-2018 365	10
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Suri Vidyasagar College	RUSA	HRD, Govt. of India	2019 365	8000000
Suri Vidyasagar College	Salary allowance and retirement benefit and RUSA, Swami Vivekananda Chicago speech 125th anniversary celebration	State Governemnt	2019 365	82752003
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1.Encouraging and promoting research environment among faculty members  
2.Promoting open academic atmosphere within the campus  
3.Promoting measures for ragging free campus. Anti ragging bill boards displaying the mobile phone numbers of the committee members were prominently displayed at high visibility location within the campus  
4.Constant upgradation of College Library by procuring more text and reference books  
5.Encouraging students to participate in exhibitions, essay competitions, quiz and seminars.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Introduction of feedback forms for all stakeholders	Feedback form formulated
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Governing Body, Suri Vidyasagar College	27-Jul-2021

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2019

Date of Submission

26-Feb-2019

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Yes, the college collects information in relation to academic and administrative purposes from different subcommittees, College office etc. the process of student admission and subsequent enrolment in the College is fully automated through office automation software. The updation of fees collection is also done through the automation software. The registration of students for semester end University examination and issuing of admit card is also done through web portal based data management system provided by the University for collection of data for the incumbent students, which is done from the College office. Subsequently, the admit cards are generated and distributed by

## Part B

**CRITERION I – CURRICULAR ASPECTS****1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Suri Vidyasagar College being an affiliate college of the University of Burdwan, the syllabus modification and updation are done solely by the university. However, based on the current syllabi, the departments draw up detailed teaching plan for each of the faculty members, who then implement the teaching plan in their respective classes. This ensures timely and effective delivery of education to the incumbents. The internal assessment tests/project reports/seminars etc. are carried out regularly as per the CBCS guidelines and the marks obtained record is maintained by the departments and forwarded to the college for updation of the student evaluation process. Apart from traditional chalk and talk method of teaching, the college gives impetus to the ICT based teaching learning through use of powerpoint presentation, audio-visual support and computer laboratories. Teachers regularly take extra classes as tutorial for those students who are lagging behind or the whole class. Speaking and ICT skill enhancement of the students are encouraged through powerpoint based seminars organized for the students. The students of the Science faculty also take part in the Science model exhibition to augment practical skills to the syllabus based study.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
certificate course in Drama	nil	01/01/2019	36	nil	nil
Karate training programme for girls under Sukanya Scheme	nil	01/01/2019	12	nil	nil

**1.2 – Academic Flexibility**

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	nil	01/07/2018
BA	nil	01/07/2018
BSc	nil	01/07/2018
<a href="#">View File</a>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	nil	01/07/2019

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	35	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
nil	01/07/2018	0
<a href="#">View File</a>		

#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Mass communication and journalism	15
<a href="#">View File</a>		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The feedback recorded in the feedback form is collected from the various stakeholders and are analyzed. The results are discussed in the IQAC and the Institutional evaluation is communicated to the relevant authority

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BA general	1920	0	1413
BSc	BSc general	287	0	80
BSc	Microbiology Hons	45	0	17
BA	Bengali Hons	87	0	36
BSc	Botany Hons	42	0	20

BA	Geography Hons	31	0	12
BSc	Physics Hons	42	0	13
BA	Arabic Hons	60	0	36
BCom	Accountancy Hons	87	0	15
BA	History Hons	87	0	64

[View File](#)

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	4340	19	68	0	8

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
107	70	4	5	3	3

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Teachers take special classes based upon the syllabus requirement and the requirement of the students. Tutorial classes are also taken for the students to make each of them academically at par. Counselling of students on a personal basis is often done by individual Teachers on the request/demand/necessity of individual students at moments of crisis or confusion. Information regarding newer avenues/approaches is communicated to allow development of individual talent/ability.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4359	58	1 : 75

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
75	58	17	0	28

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from	Designation	Name of the award, fellowship, received from
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	state level, national level, international level		Government or recognized bodies
2019	nil	Assistant Professor	not applicable
2018	nil	Assistant Professor	not applicable
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BA	nil	nil	01/07/2018	01/07/2018
BCom	nil	nil	01/07/2018	01/07/2018
BSc	nil	nil	01/07/2018	01/07/2018
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Since the implementation of the CBCS curriculum from the 2017-18 academic session, the new batch students study under semester system. As a part of their curriculum, they appear for internal assessments and project reports/field study, which are then submitted for evaluation. The internal assessment is conducted through question papers, viva-voce or submission of assignment. Some departments also arrange for student seminars, often via power-point presentation. Apart from that, the students of the old syllabus sit for base level and terminal examinations every year before appearing for their final examinations. The answer scripts are evaluated and the internal marks are displayed prominently in the departmental notice board for the students to see and sent to the University in the stipulated proforma for the new CBCS syllabus. There is also provision for the students to see the evaluated answer scripts.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar is prepared at the beginning of each academic session in the month of July. The same is distributed among the students and teachers for proper implementation. The calendar mainly contains date of important events which will be performed during respective session and internal assessment schedule of the college along with list of holidays. The academic calendar is adhered for conducting examinations and other important events as far as practicable.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://surividyaagarcollege.org.in/FileDetails/Upload/2022-09-29/programme%20outcome%202018-19.pdf>

2.6.2 – Pass percentage of students

Programme	Programme	Programme	Number of	Number of	Pass Percentage
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Code	Name	Specialization	students appeared in the final year examination	students passed in final year examination	
GEOH	BA	Geography Honours	32	19	59.4
SNSH	BA	Sanskrit Honours	33	22	66.7
ENGH	BA	English Honours	115	82	71.3
ECOH	BA	Economics Honours	0	0	0
PLSH	BA	Political Science Honours	46	40	86.9
ARABICH	BA	Arabic Honours	21	15	71.4
BNGH	BA	Bengali Honours	101	85	84.2
PHIH	BA	Philosophy Honours	28	20	71.4
BCOMG	BCom	BCom General	0	0	0
ACCH	BCom	Accountancy Honours	5	4	80.0

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://surividyaagarcollege.org.in/FileDetails/Upload/2022-07-20/Student%20satisfaction%20survey%202018-19%20\(2\).pdf](https://surividyaagarcollege.org.in/FileDetails/Upload/2022-07-20/Student%20satisfaction%20survey%202018-19%20(2).pdf)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	2.6	0
Minor Projects	730	UGC	2.6	0

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date

Seminar on Intellectual Property Right	IQAC and EOC	19/03/2019
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### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
nil	not applicable	not applicable	01/07/2018	not applicable
<a href="#">View File</a>				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
nil	nil	not applicable	not applicable	nil	01/07/2018
<a href="#">View File</a>					

## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
nil	0

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Arabic	4	0
International	Microbiology	1	4
International	Geography	2	0
International	Chemistry	2	2.3
International	Physics	4	0.9
<a href="#">View File</a>			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physics	4
Library	1
Philosophy	6
Botany	1
History	1
<a href="#">View File</a>	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the	Name of	Title of journal	Year of	Citation Index	Institutional	Number of
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Paper	Author		publication		affiliation as mentioned in the publication	citations excluding self citation
Investigation of optical and electrical properties of erbium-doped TiO <sub>2</sub> thin films for photodetector applications	S. Mondal, A. Ghosh, M. R. Piton, J. P. Gomes, J. F. Felix, Y. G. Gobato, H. V. Galeti, B. Choudhuri, S. M. M. D. Dwivedi, M. Henini, A. Mondal	Journal of Materials Science: Materials in Electronics	2018	2.2	Department of Physics, Suri Vidyasagar College	9
Characterization of a tea pest specific <i>Bacillus thuringiensis</i> and identification of its toxin by MALDI-TOF mass spectrometry	Amarnath Chattopadhyay	Industrial Crops Products	2019	4	Department of Microbiology, Suri Vidyasagar College	1
Assessment of the Quality of the Health in Rural Areas of Purba Bardhaman District, West Bengal, India: A Quantitative Approach	Ranajit Ghosh	Research Journal of Humanities and Social Sciences	2018	0	Department of Geography, Suri Vidyasagar College	0
Identification of Determinant Factors for the Development of C.D. Blocks in	Ranajit Ghosh	Online International Interdisciplinary Research Journal	2018	0	Department of Geography, Suri Vidyasagar College	0

Birbhum District: A Multivariate Statistical Approach						
Indian Settlement in Arabia	Md. Moatasim	The Indian Journal of Arabic and Islamic Studies	2018	0	Department of Arabic, The University of Burdwan	0
Interpretation of "???"	Md. Moatasim	The Indian Journal of Arabic and Islamic Studies	2019	0	Department of Arabic, The University of Burdwan	0
Nazra 'ala al-I'tira'da't 'ala ba'd'i 'A'ra?' al-'Ima'm Abdul H?ami'd al-Fara?hi	Md. Moatasim	Majallatul-Hind	2019	0	Department of Arabic, The University of Burdwan	0
A luminescent cadmium based MOF as selective and sensitive iodide sensor in aqueous medium	Debal Kanti Singha, Prakash Majee, Sudip Kumar Mondal and Partha Mahata	Journal of Photochemistry and Photobiology A: Chemistry	2018	2.9	Department of Chemistry, Suri Vidyasagar College	22
Induction of Catalytic Activity in ZnO Loaded Cobalt Based MOF for the Reduction of Nitroarenes	Rupinder Kaur, Manmohan Chhibber, Partha Mahata and Susheel K Mittal	Chemistry Select	2018	1.7	Department of Chemistry, Suri Vidyasagar College	7
Fabrication and ch	S R Bhat tacharyya	Bull. Mater.	2019	1.4	Department	1

Characterization of transparent nanocrystalline ZnO thin film transistors by a sol-gel technique	and R N Gayen	Sci.			of Physics, Suri Vidyasagar College
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Identification of Determinant Factors for the Development of C.D. Blocks in Birbhum District: A Multivariate Statistical Approach	Ranajit Ghosh	Online International Interdisciplinary Research Journal	2018	2	0	Department of Geography, Suri Vidyasagar College
Assessment of the Quality of the Health in Rural Areas of Purba Bardhaman District, West Bengal, India: A Quantitative Approach	Ranajit Ghosh	Research Journal of Humanities and Social Sciences	2018	2	0	Department of Geography, Suri Vidyasagar College
Deposition of ZnO thin film for transistor fabrication	T Choudhury and SR Bhattacharyya	Int. J. Res. Eng. Appl. Management	2019	8	0	Department of Physics, Suri Vidyasagar College
Study of SiOx	SR Bhattacharyya	Int. J. Res. Eng.	2019	8	0	Department

insulating layer for integration with Si technology	and T Choudhury	Appl. Management				of Physics, Suri Vidyasagar College
Fabrication and characterization of transparent nanocrystalline ZnO thin film transistors by a sol-gel technique	S R Bhat tacharyya and R N Gayen	Bull. Mater. Sci.	2019	8	1	Department of Physics, Suri Vidyasagar College
Induction of Catalytic Activity in ZnO Loaded Cobalt Based MOF for the Reduction of Nitroar enes	Rupinder Kaur, Manmohan Chhibber, Partha Mahata and Susheel K Mittal	Chemistry Select	2018	27	7	Department of Chemistry, Suri Vidyasagar College
A luminescent cadmium based MOF as selective and sensitive iodide sensor in aqueous medium	Debal Kanti Singha, Prakash Majee, Sudip Kumar Mondal and Partha Mahata	Journal of Photochemistry and Photobiology A: Chemistry	2018	27	22	Department of Chemistry, Suri Vidyasagar College
Investigation of optical and electrical properties of erbium-doped TiO <sub>2</sub> thin films for photodetector applications	S. Mondal, A, Ghosh, M. R. Piton, J. P. Gomes, J, F. Felix, Y. G. Gobato, H. V. Galeti, B. Choudhuri, S. M. M. D.	Journal of Materials Science: Materials in Electronics	2018	1	9	Department of Physics, Suri Vidyasagar College

Dwivedi,  
M. Henini,  
A. Mondal

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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	3	1	8
Presented papers	5	5	0	0
Resource persons	2	1	0	2

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### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood donation camp	CMOH Office and NSS	3	61
Awareness Programme on AIDS	CMOH Office and NSS	3	38
Republic day parade organized by District administration	District administration and NSS	3	24
Karate training programme for girls under Sukanya Scheme	Birbhum district police under Sukanya Project	3	20

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#### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
nil	nil	not applicable	0

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#### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Tree plantation	NSS	Tree plantation at Suri Vidyasagar College	3	100

		(15.7.18 and 21.7.18)		
Tree plantation	NSS	Tree plantation at Rastanpur Village, Suri	3	41
Swachha Bharat Avijan	NSS	Swachhata hi Seva	3	23
<a href="#">View File</a>				

### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
research collaboration	Soumya Ranjan Bhattacharyya	UGC MRP	50
research collaboration	Partha Mahata	DST Major Project	50
<a href="#">View File</a>			

#### 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
nil	nil	nil	01/07/2018	30/06/2019	0
<a href="#">View File</a>					

#### 3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
nil	01/07/2018	not applicable	0
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

#### 4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	4.25

#### 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Video Centre	Existing



Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Fully	3.22.10	2018

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	32524	0	336	77946	32860	77946
Reference Books	22127	0	131	32890	22258	32890
e-Books	1	0	0	0	1	0
Journals	9	0	0	0	9	0
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	21	0	0	0	21	0
Library Automation	0	0	0	0	0	0
Weeding (hard & soft)	0	0	0	0	0	0
Others (specify)	908	189969	35	10875	943	200844

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
nil	not applicable	not applicable	01/07/2018

[View File](#)

#### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	67	3	5	1	0	3	0	10	0
Added	1	0	0	0	0	0	0	0	0
Total	68	3	5	1	0	3	0	10	0

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
nil	Nil

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	2054109	0	668086

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Governing body of Suri Vidyasagar College forms various subcommittees to look after the various physical, academic, ICT, Library and sports infrastructures. Based on their proposals, the Development committee consider their proposal and recommend the same for adoption by the Governing body, which subsequently send the approved proposal to the Finance committee. After approval of Finance committee, the various purchases and maintenance is done via the respective subcommittee/ purchase committee or by the College authority. Purchases are done either thorough e tender or by inviting quotations through publication in college website, local newspapers, notice in public places etc. The College does addition/alteration and maintenance of its infrastructure on a need based and priority based basis. The following items were maintained/repared and floor space added -

- Annual maintenance for Office automation software done by Tapaja Solutions, Kolkata
- Annual maintenance by Eureka Forbes
- Maintenance of Green generator by Kirloskar
- Occasional servicing of computers and other electronic and electrical items is done as and when required.

<https://surividyasagarcollege.org.in/FileDetails/Upload/2022-07-08/4.4.2%202018-19.pdf>

### CRITERION V – STUDENT SUPPORT AND PROGRESSION

#### 5.1 – Student Support

##### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support	student half and	148	98490

from institution	full freeship of tuition fees		
Financial Support from Other Sources			
a) National	State and Central Govt scholarships	1867	0
b) International	nil	0	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
nil	01/07/2018	0	0
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	nil	0	0	0	0
2019	nil	0	0	0	0
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
nil	0	0	nil	0	0
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	0	nil	nil	nil	nil
2018	0	nil	nil	nil	nil

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
SLET	0
GATE	0
GMAT	0
CAT	0
GRE	0
TOFEL	0
Civil Services	0
Any Other	0

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
College sports	Institutional	200

[View File](#)

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nill	National	Nill	Nill	not applicable	not applicable
2018	Nill	Internat ional	Nill	Nill	not applicable	not applicable
2019	Nill	National	Nill	Nill	not applicable	not applicable
2019	Nill	Internat ional	Nill	Nill	not applicable	not applicable

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The General Secretary of the Students Union is a representative the Governing Body of the College, which is the highest decision making authority. The students union helps in carrying out the College sports, Fresher's Welcome, Annual Cultural Function.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

nil

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Various committees are formed by the Governing Body for smooth functioning of the college. The committees are formed by the teaching and non-teaching members of the college. The members look after the matter entrusted on them. Different policy decisions are taken by the members of the committee after a healthy discussion on the required issues. Unanimous or majority opinion sets forth the decision of the committee. The elected students union general secretary is a part of the decision making Governing body of the College Cultural programmes like College social, Freshers welcome and College sports are conducted by the students union under the guidance of Teacher representatives.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission of students are totally done through online admission portal of the college on the basis of merit only. College strictly follows government and university policy regarding reservation and other admission issues in this respect
Industry Interaction / Collaboration	The Department of Physics regularly conducts study tour for the undergraduate students to the Bakreswar thermal power plant of WBSEDCL to understand the functioning of the power plant.
Human Resource Management	Faculty members are encouraged to attend seminars, workshops and conferences. The college also encourages faculty members to participate in orientation/refresher courses, short term courses and faculty development programmes. Duty leave is granted to faculty members for these purposes. Need based training

programmes and workshops for teaching and non-teaching staff members are organised regularly by the college. The college also sends its employees to other institution in similar training programmes and workshops.

Library, ICT and Physical Infrastructure / Instrumentation

The college library is fully automated with KOHA version 3.22.10. Author-wise and title- wise search of books is facilitated to deal with demands of books by students and teachers. The library is equipped with adequate number of text books, reference books on each subject. A large collection of magazine is available on sciences and social sciences in the reading room. A number of daily newspapers are also available in the reading room. 5 LCD projectors are available in classroom, seminar hall, conference hall and departments for use. Well-equipped science laboratories and computer laboratory with 34 computers are available for students to access.

Research and Development

The College encourages research activity of the Faculty members. They are encouraged to pursue higher studies leading to research activity. Some of the faculty members are pursuing PhD work and some collaborative projects are also underway. A total of 26 publications have been done by the Faculty members of this institution in 2018-19 session. The faculty members have also attended various seminars and workshops to update themselves to the current development in their research field.

Examination and Evaluation

Internal tests followed by end semester Examination is conducted in every six months for maintaining continuous evaluation process as suggested by CBCS guidelines. For ensuring transparency of evaluation process answer scripts are shown to the students on request. Faculty members are also engaged in evaluation process of the university examination as paper setter, moderator, examiner and head examiner.

Teaching and Learning

Academic excellence is the main focus area of teaching learning process of the institution. The college regularly prepares and follows an academic calendar. Teaching plans are also

prepared by each of the departments of the college for the timely completion of the syllabus which is well monitored by the departmental heads. The departments conduct field studies for practical orientation of the students. Educational tours are organised by different departments for enhancing the knowledge base of the students. Departments also offer project assignment for promoting creative and critical thinking. Student seminars are also organised for improving communication skills, gaining expert knowledge and building confidence. Essay writing, debate and quiz competition are also conducted for improving all round development of the students. The wall magazine publication week is celebrated for encouraging students for their creative writing. Inter departmental faculty exchange programme is also encouraged. For improving teaching learning environment special emphasis is given for personal relationship and bonding between teachers and students.

Curriculum Development

Being an affiliated college, it follows the curriculum of the parent university. However, a number of teachers of different departments are involved in curriculum designing and development in the Board of Studies of the university. During curriculum designing and development it is kept in mind that the curriculum should contain the elements that ensure employability, research and social needs.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Development committee, finance committee and the governing body takes in proposals for development related activity and implemented under supervision of supervising authority.
Administration	Required information and data are communicated with parent university and other officials and teaching and non-teaching staff through e-mail. The office is automated with an automation software through which students information are in hand.
Finance and Accounts	Payment of staff salary and payment of students scholarships are made electronically. Admission form fill-up,

	enrolment and University Examination form fill-up are also done online.
Student Admission and Support	Students' admission viz. admission notification, form fill-up, preparation and publication of merit list are totally done through online admission portal of the college. Students are also communicated through emails and bulk messaging system for admission information, commencement of new class, internal assessment etc.
Examination	Admit card of the students sitting for examinations are sent from the University electronically, it is printed and distributed by the College. The internal marks of the students are uploaded electronically through the University portal.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	nil	nil	nil	Nil
2018	nil	nil	nil	Nil

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Workshop on cbcs	Workshop on cbcs	02/11/2018	02/11/2018	40	4
2019	nil	nil	01/07/2019	01/07/2019	Nil	Nil

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
UGC sponsored short term course	1	05/11/2018	09/11/2018	5



UGC sponsored orientation programme	1	10/06/2019	29/06/2019	28
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Suri Vidyasagar College Employees' Co-operative Credit Society provides loan to its teaching staff for different purposes as when needed.	Suri Vidyasagar College Employees' Co-operative Credit Society also lends money to its non-teaching staff in their need.	1.The college provides full and half free concession of students' fees to its needy and meritorious students every year. 2.The institution organises a free health check-up camp for the students every year.

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal audit is conducted occasionally for utilisation/justification of various funds.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
nil	0	not applicable
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

0
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	No	Null
Administrative	No	Null	No	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

nil
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6.5.3 – Development programmes for support staff (at least three)

1. Computer literacy programme for non-teaching staff 2. Workshop on cbcs
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## 6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.Encouraging and promoting research environment among faculty members  
 2.Promoting open academic atmosphere within the campus 3.Promoting measures for ragging free campus. Anti ragging bill boards displaying the mobile phone numbers of the committee members were prominently displayed at high visibility location within the campus 4.Constant upgradation of College Library by procuring more text and reference books 5.Encouraging students to participate in exhibitions, essay competitions, quiz and seminars.

## 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	regular meeting of IQAC	01/07/2018	01/07/2018	31/12/2018	10
2019	regular meeting of IQAC	01/07/2019	01/01/2019	30/06/2019	10
2019	Awareness on intellectual property rights through one day seminar	19/03/2019	19/03/2019	19/03/2019	140
2018	Plantation of vegetable garden in Rabindra Chatrabas Boys hostel	01/07/2018	01/07/2018	31/12/2018	40
2019	Plantation of vegetable garden in Rabindra Chatrabas Boys hostel	01/07/2019	01/01/2019	30/06/2019	40
2019	Students satisfaction survey (SSS) formulated and feedback forms for all stakeholders formulated	28/06/2019	28/06/2019	28/06/2019	10

2019	Wall magazine week commemorated	06/09/2019	06/09/2019	12/09/2019	0
2018	Workshop on CBCS	02/11/2018	02/11/2018	02/11/2018	0
2018	Solar pump and regular electrical shallow pump installed for water supply to the hostels, faculty quarter and office	01/07/2018	01/07/2018	31/12/2018	0
2018	A shallow pump was installed for general purpose use	01/07/2018	01/07/2018	31/12/2018	0
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
nil	01/07/2018	30/06/2019	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. The college is gradually replacing the conventional lighting source like tube light and bulbs with LED light 2. NSS regularly takes initiative for cleaning of the college campus 3. Tree plantation is carried out regularly by NSS and NCC 4. Installation of solar water pump and supply system

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	5
Provision for lift	No	0
Ramp/Rails	Yes	5
Braille Software/facilities	No	0
Rest Rooms	No	0
Scribes for examination	No	0
Special skill	No	0

development for differently abled students		
Any other similar facility	No	0

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nil	1	26/03/2019	1	Awareness programme on HIV AIDS in collaboration with district health department by NSS	Awareness on HIV AIDS	103
2019	Nil	1	28/01/2019	7	Special camp at adapted village by NSS	Social awareness and cleanliness drive	135
2018	Nil	1	15/06/2018	26	Swachha Bharat summer internship	Cleaning and bleaching, awareness programme, tree plantation in College surrounding villages and town area	11

[View File](#)

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
nil	01/07/2018	not applicable

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants

nil	01/07/2018	30/06/2019	Nil
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.The college is gradually replacing the conventional lighting source like tubelight and bulbs with LED light 2. NSS regularly takes initiative for cleaning of the college campus 3. Tree plantation is carried out regularly by NSS and NCC 4. Plantation of vegetable garden for the students hostel 5. Promoting plastic free campus 6. Use of solar energy for water supply

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Annual Students Seminar Feedback System from All stake holder and Analysis for the uplift. Interaction with Guardians (Parent Teacher Meet) Honouring Meritorius Students under Arun Sen Memorial Foundation Organization of Endowment Lectures/Seminars/Workshops on Regular basis. Maintaining Eco Friendly College Campus (Regular Plantation Programme, Water harvesting system installed at Aurobindo Bhavan, Solar Light system installed at the Girls Hostel, Three Green Generators installed at the Collee Campus for power backup, College Campus declared as Plastic Free Zone and is a no Smoking Zone, Encouragement to Use Cycle (Maintenance of Cycle Stand).

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[https://surividyasagarcollege.org.in/FileDetails/Upload/2022-07-15/7.2.1%202018\\_19.pdf](https://surividyasagarcollege.org.in/FileDetails/Upload/2022-07-15/7.2.1%202018_19.pdf)

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Introduction of Open Book Examination System Annual Students Seminar (Participation from All Streams, Departments and Shifts) Annual Science Exhibition Fare Publication of Wall Magazine by Each Department Cine Society (Annyochitra) Drama Club College Cooperative to help the Employees in Need. RTI Cell Equal Opportunity Cell ICC Cell Anti Ragging Committee Squad Grievance Redressal Career Counselling and Placement assistance cell

Provide the weblink of the institution

<https://surividyasagarcollege.org.in/FileDetails/Upload/2022-07-15/7.3.1%202018-19.pdf>

## 8.Future Plans of Actions for Next Academic Year

1. Awareness programme on Academic best practices and Gender equity 2. Formulation and implementation of SSS 3. Encouraging students to gardening for beautification of Hostel and vegetable garden 4. Participation in National Institutional Ranking Framework 5. All pending promotion cases of Academic staff under PBAS CAS to be processed. 6. Steps will be taken to implement add-on course in the next academic session 7. Upgradation of Computer Science Department from General to Honours Department.